



Parish Council Meeting Minutes Wednesday 30th July 2025 7.00pm at Sloley Methodist Church

Present: Caroline Churchill (Chair), Peter Gorton, Stephanie Jones, Rob Sadler, Tony Smith.

Also present: Anne Tandy, Clerk and RFO. Nigel Dixon, District/County Councillor arrived at item 4.

Members of the Public: 4

1. Welcome and apologies for absence were received from Phil Madeley and Leigh Rumsby both for personal reasons.
2. There were no declarations of interest in items on the agenda or requests for dispensations
3. The Minutes of the Parish Council Meeting held on 18th June 2025 were reviewed and approved as an accurate record of the meeting.

Agenda items 4 and 5 swapped following the arrival of Nigel Dixon.

4. The following matters were arising from the minutes not on the agenda: for information only
 - a. Defibrillator. Awaiting permission from the Methodist Church for installation.
 - b. Village Sign. Finances being planned.

5. Public forum and report from the District and County Councillor.

Nigel Dixon reported on the Local Government Reorganisation. Norfolk County Council are in favour of a one unitary authority. The concern is, whichever model is adopted, how the gap between unitary and Parish Council's will be managed. Regarding the Albert Bartlett planning decision, this is being disputed by the District Councillors locally, due to failure to follow process.

6. Planning

- a. The meeting was updated that the planning application [PF/24/2474](#): Albert Bartlett, Westwick, Station Road, Worstead, NR28 9RX. Demolition of part of existing building and erection of new cold store together with associated plant room was approved at the North Norfolk District Council Committee Meeting on 24 July 2025.

Comments: The application was approved on the basis of the economic benefits which had not been made fully available to the public or, it was felt, independently scrutinised by the Planning Committee. The transport statement was woefully inadequate and did not provide sufficient information for Highways to make formal comments. Due process was not followed in line with the Town and Council Planning Act 1990 s.25(2). There are also concerns as to the conflict of interests of the Chair of the meeting and therefore the bias involved in the casting vote. On this basis there was lengthy discussion by Councillors as to how to proceed. Worstead Parish Council have contacted and suggested a joint approach to an appeal, which was agreed and

should be lodged with the Secretary of State. It was also proposed to make a Freedom of Information request to the North Norfolk District Council Planning Department and a letter of complaint be prepared to the Chief Executive of the District Council with a copy to the MP for North Norfolk. All agreed. The Clerk will action these points and contact Worstead Parish Clerk.

All members of the public present, left the meeting.

- b. Planning application [PF/25/1468](#): The Pyghtle, High Street, Sloley, NR12 8HJ. Erection of single-storey side and rear extensions, pitched roof to existing garage and front entrance porch. Comments: All on one level and replaces existing structures. It will modernise and tidy the property. The application is supported.
- c. The Planning Decision issued re. [RV/25/0805](#) Sunningdale: Approval. This was noted.

7. Reports

An update on Highways matters reported and any new issues was heard. Issues were raised with flooding on Sloley Road at the junction with the B1150. Increasingly large potholes close to the Railway crossing were also reported. These will be logged with Highways by Rob Sadler. Lobbying also to commence for a 30 MPH limit on Anchor Street due to concerns with speeding vehicles and the likelihood of an accident occurring.

8. Christmas Village Event

Options for funding for an activity for the community to attend for Christmas 2025 was adjourned to the next meeting when Phil Madeley is in attendance.

9. Telephone Box

Alternative options for repurposing the telephone box following confirmation that it cannot be used to house the defibrillator were considered. The option was suggested of a library which was agreed. Rob Sadler to measure up and fit with shelves.

10. Parish Partnership Scheme

It was discussed which [projects](#) could be funded by the scheme. It was decided that white gates on Anchor Street to help address issues with speeding should be costed to allow inclusion in the 2026/27 budget. The application deadline is December 2025. The Clerk will contact the Highways Engineer for best placement and costings. Nigel Dixon indicated that he would favourably consider a request from the Council for funding from his allowance, towards this.

11. Community Resilience Plan

Peter Gorton reported back information on the locations of flooding problem areas and remedies undertaken to reduce the occurrence. All ditches are being dredged on the estate side of the village. It was reported that cars driving up the banks and blocking the culverts is the main issue. Work will continue to improve the situation where possible.

12. Policies

- a. It was agreed to adopt the proposed IT and Email Policy.
- b. The Data Protection Policy was reviewed and approved.

13. Accounts

- a. The bank reconciliation to 30th June 2025 was noted. The total balance was £7,423.64.
- b. The 1st quarter budget report for 2025/26 was noted.
- c. It was agreed to set up a Direct Debit with HMRC for PAYE/NI payments. The mandate was duly signed.
- d. Payment of the final locum invoice for March 2025 at a cost of £550.00 was agreed.
- e. The reimbursement for the Clerk's attendance at the SLCC Conference at a cost of £7.60 (20%) was agreed.
- f. The reimbursement for the Clerk's attendance at the NPTS Spring Seminar at a cost of £11.20 (20%) was agreed.
- g. The Clerk's attendance at the NPTS Autumn Seminar at a cost of £11.20 (20%) was agreed.
- h. The following payments for July 2025 were approved and it was agreed that Caroline Churchill will authorise the online payments.

Voucher	Date	Supplier	Account name	Net	VAT	Total
41	31/07/2025	Unity Trust Bank	Bank Service Charges	-6.00	0.00	-6.00
42	30/07/2025	Anne Tandy	Clerks Salary	-207.67	0.00	-207.67
43	30/07/2025	North Norfolk District Council	Litter/Dog Waste Bin Emptying	-284.70	-56.94	-341.64
50	09/07/2025	HMRC PAYE	PAYE NI	-43.70	0.00	-43.70
51	09/07/2025	HMRC PAYE	PAYE NI	-3.30	0.00	-3.30
52	22/07/2025	HMRC PAYE	PAYE NI	-23.60	0.00	-23.60
53	30/07/2025	Anne Tandy	Clerk Expenses	-67.84	0.00	-67.84
54	30/07/2025	Anne Tandy	Stationery	-10.21	0.00	-10.21

14. Correspondence

- Norfolk County Council - Norfolk Minerals and Waste Local Plan - Notice of Adoption
- North Norfolk District Council INVITATION - Town and Parish Council Briefing - Devolution and Local Government Reorganisation
- Norfolk County Council - Local Government Reorganisation
- North Norfolk District Council - Training in Delivering Affordable Housing
- North Norfolk District Council - Follow-up - Town and Parish Briefing
- Traffic Regulation Order - Tunstead - Ref: NTRO9824a

15. Items for the next Parish Council Meeting on **Wednesday 24th September 2025.**

- First Budget draft for 2026/27
- Christmas Community Event

Meeting closed at 20:26

Signed