



# Sloley Parish Council Meeting Agenda

(Published on 19th March 2025)

Wednesday 26th March 2025 at 7.00pm  
Sloley Methodist Church, Frankfort, NR12 8HG

*Anne Tandy*

Anne Tandy, Clerk to the Council

**All Councillors are hereby summoned to attend the meeting of Sloley Parish Council.**

1. Welcome and apologies for absence
2. To consider the co-option of Peter Gorton and Stephanie Jones as Council members.
3. To receive declarations of interest in items on the agenda and consider any requests for dispensations
4. To agree the minutes of the Parish Council meeting held on 30th January 2025
5. To adjourn the meeting for public participation
6. Receive reports from the County and District Councillors
7. Residents' questions (10 minutes to hear any questions from the public)
8. To report progress on any matters arising from the last meeting (if not on the Agenda)
  - To note the appointment of a Locum Clerk from 14th February 2025
  - To note the completed appointment of Caroline Churchill, Leigh Rumsby, Rob Sadler and Tony Smith as bank signatories.
9. **Planning**
  - a. To consider planning application **PF/25/0452**: Jeravoy, Low Street, Sloley, Norwich, Norfolk, NR12 8HD. Demolition of existing Arcon prefabricated bungalow and erection of replacement single storey dwelling (self-build)
  - b. To consider planning application **PF/24/2474**: Albert Bartlett Westwick Station Road, Worstead, North Walsham Norfolk NR28 9RX. Demolition of part existing building and erection of new cold store together with associated plant room.
  - c. Decision notice for **PF/23/0929** The Old Workshop, Sloley Road, Sloley, NR12 8HA. Approved.
10. **Reports**

Highways – To hear an update on matters reported and any new issues.
11. **Defibrillator**

To hear an update on the installation of the device and any associated costs.

## 12. Website

To consider the options for provision of a Council website to meet legal requirements and the associated costs.

## 13. Village Sign

To hear an update on the progress of arranging the refurbishment of the sign.

## 14. Community Resilience Plan

To consider producing a plan to cope with anticipated flooding events in the parish.

## 15. Norfolk County Council Devolution Consultation

To consider the best method of submitting a response by the deadline of 13 April 2025.

## 16. Internal Auditor

To consider the appointment of an internal auditor for the 2024/25 year end.

## 17. Meeting Dates

To agree revised meeting dates for 2025.

## 18. Policies

- a. To review the Council's Standing Orders
- b. To review the Council's Financial Regulations
- c. To review the Council's Financial Risk Assessment and Risk Policy Statement.
- d. To adopt the Internal Control Policy
- e. To review the Asset Register.

## 19. Accounts

- a. To note the bank Reconciliation to 28th February 2025
- b. To ratify the purchase of a new laptop for the Clerk to carry out Council business at a cost of £332.10 including a 12-month subscription to Microsoft 365.
- c. To ratify the purchase of a new mobile phone for Council business use at a cost of.
- d. To approve the payments listed below for March 2025 and agree online authorisers:  
**All outstanding invoices and salary payments since 2023. A list should be available at the meeting.**

## 20. Correspondence

- Email from NNDC - Pilot of a Community Resilience Tool - Expressions of Interest by Mon 24 Feb
- Email from NNDC Funding for projects to reduce nutrients entering our watercourses and release housing
- Email from NNDC Opportunities for adults PositiviTea-North Walsham
- Email from NNDC - Town and Parish Council briefings Agenda Reports Update

## 21. Items for the next Parish Council meeting on **Wednesday 21st May 2025**

The Council may **RESOLVE** that in accordance with the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded during consideration of the following items due to their confidential nature:

## 22. Staffing

- a. To consider the appointment of a new Parish Clerk
- b. To agree the terms and conditions of employment
- c. To approve the employment contract