



ANNUAL PARISH COUNCIL MEETING AGENDA

(Published 14th May 2025)

Wednesday 21st May 2025 @ 7.00pm
at Methodist Church, Frankfort, Sloley, NR12 8HG

Anne Tandy

Anne Tandy
Clerk to the Council

All Councillors are hereby summoned to attend the meeting of Sloley Parish Council. This meeting is being called for the purpose of transacting the following business:

1. Election of Parish Council Chair – to sign the declaration of acceptance of office
2. Election of Parish Council Vice Chair – to sign the declaration of acceptance of office
3. Welcome and to receive apologies for absence.
4. To receive declarations of interest on items on the agenda and consider any requests for dispensations
5. To agree the Minutes of the Extraordinary Parish Council Meeting on 30th April 2025.
6. To adjourn the meeting for public forum and reports from the County/District Councillor
7. To report matters arising from the minutes not on the agenda: for information only
8. **To agree the appointment of Councillors to Council Roles:**
 - a. Bank signatories and Online Authorisers
 - b. Internal Control
9. **To agree the appointment of councillors to outside bodies:**
 - a. Sloley Charities
10. **Planning**
 - a. To consider and comment on any updates to planning application **PF/24/2474**: Albert Bartlett Westwick Station Road, Worstead, NR28 9RX. Demolition of part of existing building and erection of new cold store together with associated plant room.

- b. To consider planning application **RV-25-0805** Sunningdale, Frankfort, NR12 8HG. Demolition of existing bungalow and garage and erection of detached dwelling and garage, without complying with condition 2 (approved plans) of planning permission PF/24/1592 to allow provision of additional head height within the proposed bathroom.

11. Reports

To hear an update on matters reported and any new issues

12. Defibrillator

To hear an update on the Clerk’s investigations into getting a quote for the installation of the defibrillator in the telephone box.

13. Councillor Training

To consider organising all Council training with NPTS and agree associated costs.

14. Village Sign

The allocated fund could be used to purchase a new sign for an additional location in the village. The Clerk to make enquiries.

15. Community Resilience Plan

Peter Gorton to report back information on the locations of flooding problem areas and any remedies which are considered necessary to reduce the occurrence.

16. Policies

To review the Freedom of Information Publication Scheme

17. Accounts

- a. To agree the bank reconciliation to 30 April 2025.
- b. To ratify the appointment of Tracy Neave as Internal Auditor.
- c. To consider a subscription to Easy PC Accounts accounting software at a cost of £5.00 per month.
- d. To consider the following payments for May 2025 and agree online authorisers:

| Date | Supplier | Description | Net | VAT | Gross |
|------------|---------------|--|--------|-------|--------|
| 14/05/2025 | Parish Online | Website and .gov emails | 260.00 | 52.00 | 312.00 |
| 22/04/2025 | HMRC | PAYE 2024/25 | 840.97 | 0.00 | 840.97 |
| 21/05/2025 | Anne Tandy | Office Expenses | 16.77 | 0.00 | 16.77 |
| 21/05/2025 | Anne Tandy | WAH/Travel Expenses – April and May 2025 | 83.68 | 0.00 | 83.68 |

18. Correspondence

- New Funding Initiative to Support Bus Shelter Installations Across Norfolk
- Finding Fitness - Get Funding for a Monkey Challenge
- North Norfolk DC - Street trading - town council responses sought