

MINUTES OF SLOLEY PARISH COUNCIL MEETING

held **Thursday 26th September 2024** at 7pm at Sloley Methodist Church, Frankfort, NR12 8HG

1. ATTENDANCE

Present: Caroline Churchill, Gerard Mancini-Boyle, Leigh Rumsby, Robert Sadler (Chairman) and Anthony Smith.

Apologies: Saul Penfold

District and County Councillor: Nigel Dixon (19.07 to 20.00)

Clerk: Aileen Beck Members of the Public: 6+1child (2 MOPs left 20.30 and 1 MOP left 20.40)

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

No part in the planning discussion – Caroline and Tony

Poors Charity - Leigh

3. MINUTES OF PREVIOUS MEETING

The minutes of the last Parish Council Meeting held on 1st August 2024 were agreed and signed by the chair of the meeting as a true record.

4. PUBLIC FORUM

Poors Charity: A member of the public has carried out some research as intention was to offer to act as a trustee. A lengthy conversation followed including trustees needing to work together, keep detailed financial information, managing conflicts of interest and transparency. Queries were raised about the governing document, where the capital funds are to generate the interest recorded in the finances and why the charity commission return was submitted late.

There is a query whether the parish council has powers to remove Trustees and when appointment should take place. Also around the tenancy agreements and the waiting lists. A payment entitled Village Fund of £1,859 was paid from SPC on 3rd May 2023. A member of the public suggested that another trustee be added to make 5, rather than 4.

Council to consider can we reassign trustees, how, alter trust deed and bring up to date to include all the necessary. Community Action Norfolk could offer advice if needed.

Nigel Dixon District and County Councillor: Winter Fuel payments – this week Norfolk County Council and North Norfolk District Council have passed motions to make representations to the government to make representations about the removal of the payments. NCC operates a Household hardship fund extended until next year, NNDC are to make resources available to help people fill in the application for pension credit. Impact likely to hit rural areas harder. Clerk to share any information that comes from NNDC or NCC. www.norfolk.gov.uk/39493 Call NCC call centre 0344 800 8020. Pension Credit claim line 0800 99 1234 Mon to Fri 8am to 6pm, or help from Citizens Advice or Age UK.

Speeding through Sloley – Speed Management Policy shared last month and consideration whether a speed management monitor would be appropriate – Caroline volunteer to see if one could be borrowed from other councils and/or to purchase under the PP Scheme. Sign to be moved every 4 weeks, so consideration of locations required.

Gerard: Encourage people to apply for support as Nigel mentioned.

Dementia café in Hoveton village hall, fantastic time with entertainment, encourage people to attend and join in. Request to support local First Responders.

5. COUNCILLOR VACANCY

Philip Madeley co-opted to councillor. Proposed by Caroline, Tony seconded.

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6. PLANNING

- a. Planning application PF/24/1657: Proposed greenhouse in garden of dwelling at The Old Workshop Sloley Road Sloley Norwich Norfolk NR12 8HA. RESOLVED: council support application.
- b. Planning application PF/24/1592: Demolition of existing bungalow and garage and erection of detached dwelling and garage at Sunningdale Frankfort Sloley Norwich Norfolk NR12 8HG. RESOLVED: council support application.

7. VILLAGE AND HIGHWAY ISSUES

- a. Telephone box and defibrillator grant application. £750 London Hearts, application by Tony approved by DSCH. RESOLVED: payment approved when bank account accessible. MOP requested a sign the width of the telephone box: to be investigated. Consider press release when defib installed.
- b. Maintenance of the churchyard – church consented to parish council paying for a one-off payment towards maintenance of the churchyard, quotes range from £600 2 men. Church looking into funds available to put towards maintenance and repair of the roof. Question as to whether this benefits the residents of Sloley. Tony suggested considering contacting Community Payback – Clerk to contact
- c. The Poores Charity – see notes within public forum. Caroline to contact to ask questions about payments for WF this year and criteria. Note usually posted through the door, unsure whether it is for all.
- d. To discuss speeding through Sloley – see notes within public forum
- e. To discuss any concerns that have been made known to council and to receive any updates from previous meetings - signs for Church Road requested by Rob, potholes in general in Sloley Union Rd/Anchor St. Caroline potholes outside driveway, reported and Council fixed, but already showing signs of wear. Rob requested signs bringing awareness of horses around Sloley. Gerard – signs would need to be supplied and paid for by the parish council.
- f. To receive an update regarding the potential cluster meeting with local parishes - ongoing

8. FINANCIAL & ADMINISTRATIVE MATTERS

- a. The Clerk now has access to council's bank account with Unity and can view statements for the account but is unable to process payments on her sole authorisation. Council presented with the appropriate form to add Cllrs Churchill, Rumsby, Sadler and Smith onto the account with authority to view and authorise payments. The previous clerk can then be removed, once she has signed the application form.
Outstanding payments list shared with council, such payments to be set up the clerk and authorised by a councillor as soon as practically possible.
Payroll - NALC
Clerk in the process of obtaining insurance quotes: RESOLVED – council to agree cover over email to ensure it is put in place as soon as possible, pending access to funds.
Annual Governance and Accountability Return can now be completed, albeit late, as the necessary paperwork is now in the clerk's possession. An internal audit was carried out in 2022/23 therefore council RESOLVED to accept parts 1 and 2, signed in that order by the clerk, chair and responsible financial officer, and the exemption certificate signed by the chair and clerk ready for submission to the external auditor. The internal audit has been arranged to be completed before the next parish council meeting. The papers will be available to view on council's website sloleyparishcouncil.wordpress.com. It is noted that as the audit for this year will have a knock on effect for next year's as it has been unable to meet the statutory deadlines, due to the inaccessibility of the bank account and information and that there was no council in place for 6 months of the 23/24 financial year.
- b. Cluster training being organised by Tunstead Parish Council with the NALC training officer – awaiting further information.

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9. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: 28th November 2024 then bi-monthly. Apologies from Gerard
Additional meeting to be called sooner if required due to matters raised tonight
Deadline for requests for inclusion on the next agenda to reach the clerk: 21st November 2024.
Items for inclusion on the next agenda: Budget, precept

Meeting closed: 20:50

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